

## Recommendations

These recommendations are linked to the responsibilities of the Mayor under S54 of the MFMA.

(a)

Note the contents of the report.

## **Executive Summary**

### **Introduction**

The Mayor, who must provide general political guidance over the fiscal and financial affairs of the Municipality, is required by Section 52 (d) of the Municipal Finance Management Act to submit a report to council within 30 days of the end of each quarter, on the implementation of the budget and the financial state of affairs of the Municipality.

This report is a summary of the main budget issues arising from the monitoring process. It compares the progress of the budget to the projections contained in the Service Delivery and Budget Implementation Plan (SDBIP).

Furthermore it compares the quarterly projections for service delivery targets and performance indicators contained in the SDBIP, against the actual outcomes of the municipality's performance in service delivery for the 4<sup>th</sup> quarter.

**It must be noted that the figures in this report is subject to change and will only be final with the completion of the Annual Financial Statements for George Municipality for the financial year 2008/09.**

## Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

### Summary of 2008/09 budget progress

The following table summarises the overall position on the capital and operating budgets. Take note that the Operating Expenditure only reflects the direct expenditure and exclude all indirect expenditure e.g. Administrative Recharges.

R'000	Capital Expenditure R'000	Operating Income R'000	Operating Expenditure R'000
Original Budget	330,202	694,990	683,934
Adjustment Budget	286,134	684,179	706,125
Plan to Date (SDBIP)	286,134	684,179	706,126
Actual	284,770	653,872	634,807
Variance to SDBIP	-1,364	-30,307	-71,319
% Variance to SDBIP	-0.5%	-4.4%	-10.1%
% of annual budget 2008/09	99.5%	95.6%	89.9%

The above figures are based on the last adjustment budget and are explained in more detail throughout this report.

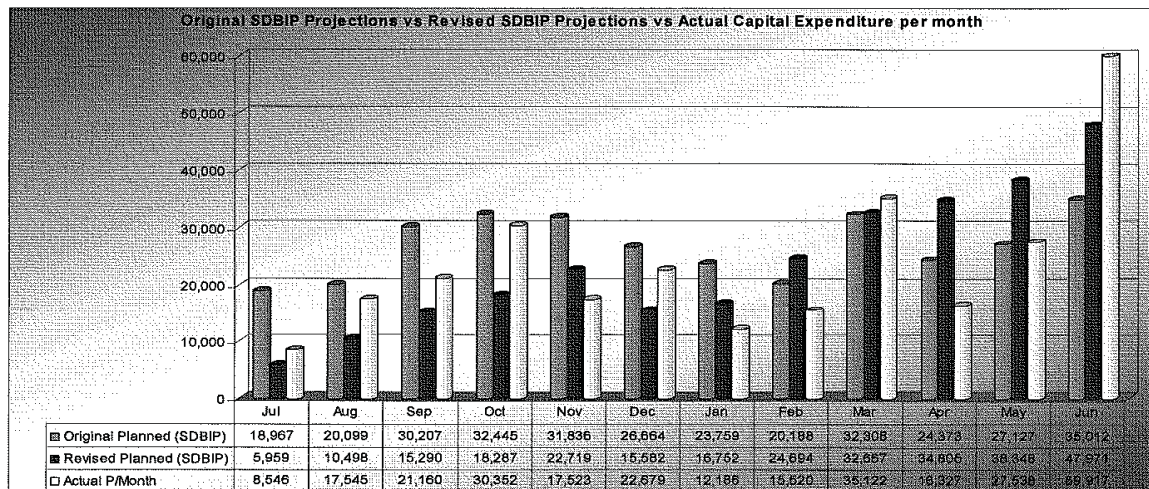
## Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

### Capital Expenditure

The following table shows the actual capital expenditure for each Directorate against that planned in the SDBIP as at the end of the 4<sup>th</sup> Quarter of 2008/9.

Directorate	Adjustment Budget R'000	Planned (SDBIP) R'000	Actual R'000	Variance R'000	Variance (%)
Municipal Manager	847	847	761	-86	-10.17%
Civil & Technical	211,238	211,238	211,152	-86	-0.04%
Electro-Technical	43,431	43,431	43,230	-201	-0.46%
Planning & Housing	6,415	6,415	6,203	-212	-3.31%
Corporate Services	2,571	2,571	2,527	-43	-1.69%
Community Safety	5,606	5,606	5,761	154	2.76%
Environmental Affairs	15,775	15,775	14,940	-835	-5.29%
Financial Services	250	250	195	-55	-21.95%
<b>Total</b>	<b>286,134</b>	<b>286,134</b>	<b>284,770</b>	<b>-1,364</b>	<b>-0.48%</b>

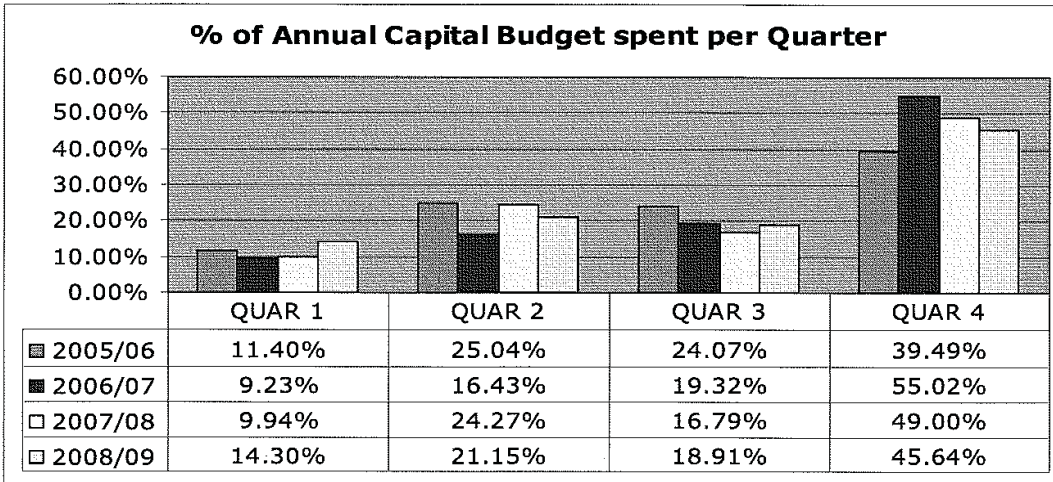
The above table shows that there was an under spending of R1 364 000 against the revised planned level of spending of R 286 134 000. This is shown in the monthly expenditure in the following graph



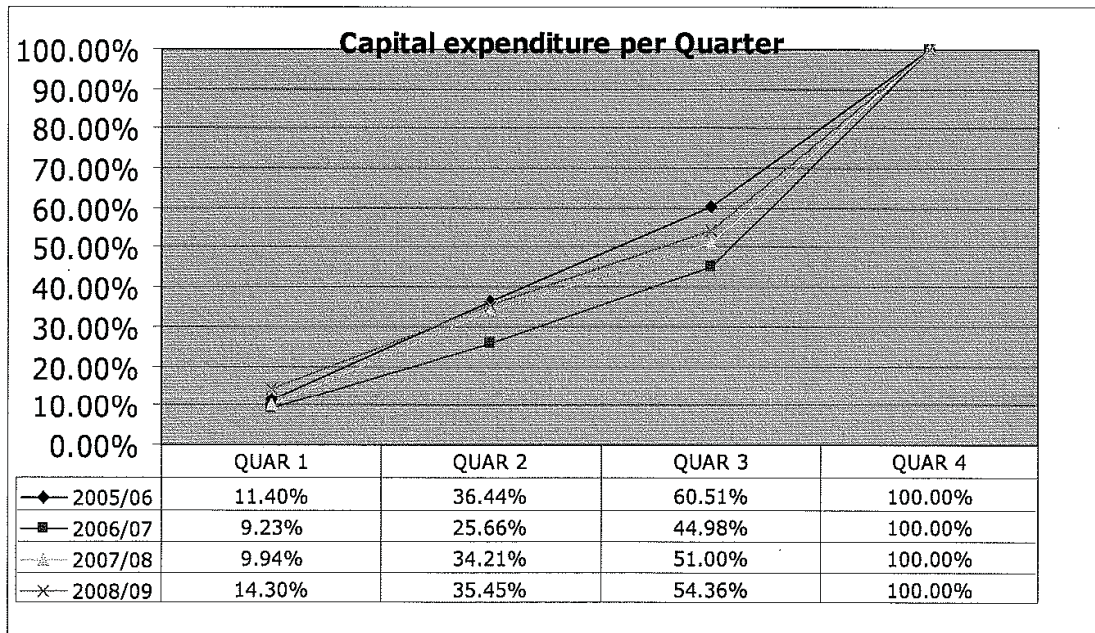
At the end of the 4<sup>th</sup> Quarter 99, 52 % of the annual capital budget was spent.

## Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

The following graph shows the percentage of the Capital Budget spent per Quarter for 4 financial years



There was an improvement in the capital expenditure for the 4<sup>th</sup> Quarter of 2008/09 compared to the 2 previous financial years, as indicates in the following graph:





## Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

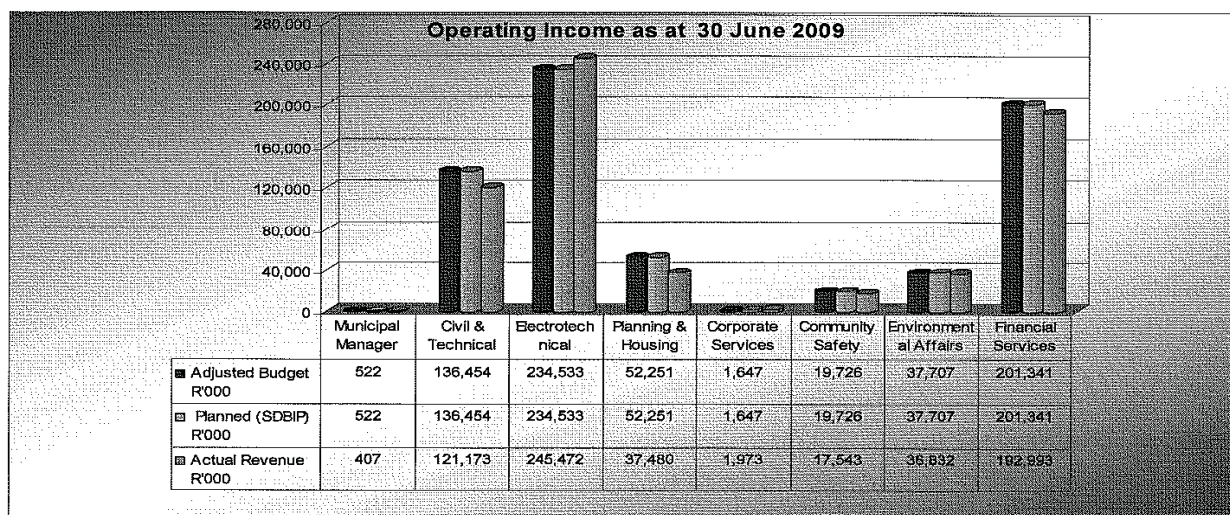
### Operating Income

The following table shows the actual operating income per Directorate against that planned in the SDBIP as at the end of the 4<sup>th</sup> Quarter of 2008/9. It should be noted that the figures relate to billed income and not cash collected.

Directorate	Original Budget R'000	Adjusted Budget R'000	Planned (SDBIP) R'000	Actual Revenue R'000	Variance R'000	Variance (%)
Municipal Manager	412	522	522	407	(114)	-22%
Civil & Technical	174,384	136,454	136,454	121,173	(15,280)	-11%
Electrotechnical	217,799	234,533	234,533	245,472	10,939	5%
Planning & Housing	48,327	52,251	52,251	37,480	(14,771)	-28%
Corporate Services	5,283	1,647	1,647	1,973	326	20%
Community Safety	16,946	19,726	19,726	17,543	(2,183)	-11%
Environmental Affairs	36,419	37,707	37,707	36,832	(875)	-2%
Financial Services	195,421	201,341	201,341	192,993	(8,348)	-4%
<b>Total</b>	<b>694,990</b>	<b>684,179</b>	<b>684,179</b>	<b>653,872</b>	<b>(30,307)</b>	<b>-4%</b>

The above table shows that there was an under achievement of income of R 30 307 000 against the planned level of income of R 684 179 000.

This is shown in the following graph per Directorate.



## Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

The following table shows the Operating Income per Revenue Source

<u>REVENUE SOURCE</u>	ORIGINAL BUDGET	REVISED BUDGET	PLANNED INC. TO DATE (SDBIP)	ACTUAL INC. TO DATE	VARIANCE	% VARIANCE	% OF BUDGET RECEIVED
Property Rates	131,101	132,089	132,089	125,377	-6,712	-5%	95%
Penalties Imposed And Collection Charges on Rates	1,600	1,600	1,600	1,567	-33	-2%	98%
Service Charges	354,863	372,381	372,381	377,543	5,162	1%	101%
Regional Service Levies - Turnover	-	-	-	-	-	0%	0%
Regional Service Levies - Remuneration	-	-	-	-	-	0%	0%
Rent Of Facilities And Equipment	2,159	2,159	2,159	2,049	-109	-5%	95%
Interest Earned - External Investments	19,800	23,196	23,196	23,624	428	2%	102%
Interest Earned - Outstanding Debtors	4,084	4,429	4,428	5,003	574	13%	113%
Dividends Received	-	-	-	-	-	0%	0%
Fines	8,504	11,314	11,315	9,976	-1,339	-12%	88%
Licenses & Permits	2,639	2,639	2,639	2,620	-18	-1%	99%
Income For Agency Services	5,723	5,723	5,723	4,956	-766	-13%	87%
Grants & Subsidies Received - Operating	71,852	82,739	82,738	71,534	-11,204	-14%	86%
Grants & Subsidies Received - Capital	42,127	-	(0)	-	0	-100%	0%
Other Revenue	50,538	45,911	45,912	29,622	-16,290	-35%	65%
Gain on Disposal of Property, Plant & Equipment	-	-	-	-	-	0%	0%
	694,990	684,179	684,179	653,872	(30,307)	-4%	96%

### The main reasons for the variance are:

- Property rates show an income rate of 95%. The shortage is due to the reduction of valuations after the appeal process as determined in the Property Rates Act.
- The over achievement for service charges is due to a surplus on the sale of electricity
- When drafting this report the Grants & subsidies were still in the process of being allocated and the actual figure will increase.
- The budget for Capital contributions and income from sale of properties, that forms part of other revenue, did not realise. The main reason is the slowing in property development due to the tough economic times.

## Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

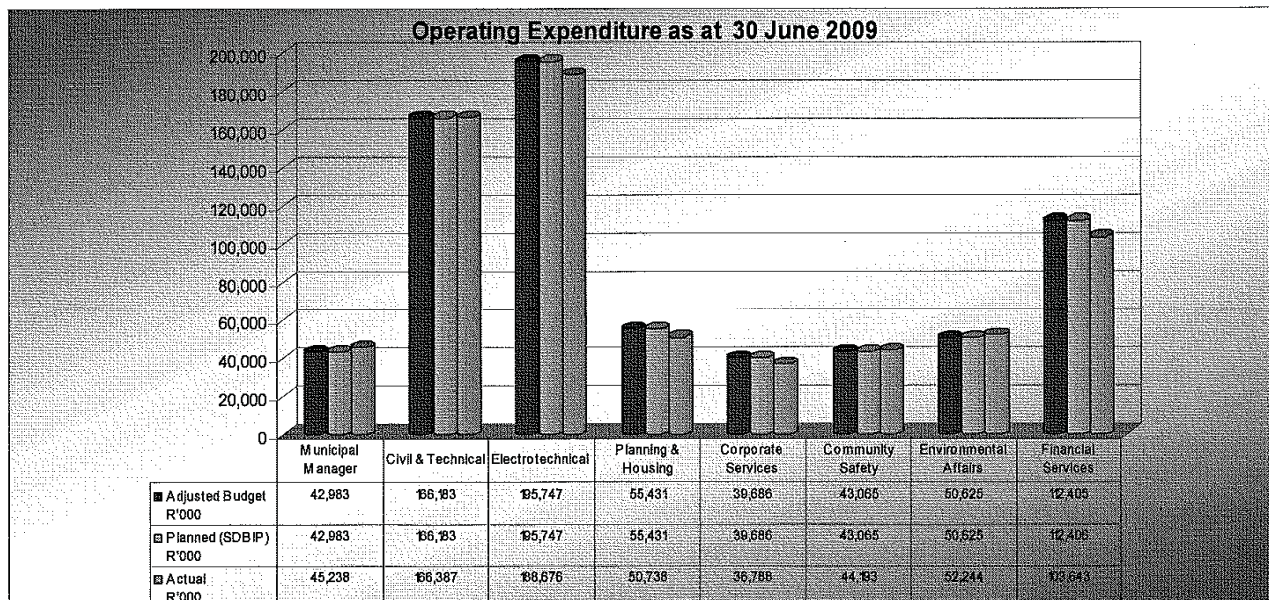
### Operating Expenditure

The following table shows the actual operating expenditure per Directorate against that planned in the SDBIP as at the end of the 4<sup>th</sup> Quarter of 2008/9.

Directorate	Adjustment Budget R'000	Planned (SDBIP) R'000	Actual R'000	Variance R'000	Variance (%)
Municipal Manager	42,983	42,983	45,238	2,255	5%
Civil & Technical	166,183	166,183	166,387	204	0%
Electrotechnical	195,747	195,747	188,676	(7,071)	-4%
Planning & Housing	55,431	55,431	50,738	(4,694)	-8%
Corporate Services	39,686	39,686	36,788	(2,898)	-7%
Community Safety	43,065	43,065	44,193	1,128	3%
Environmental Affairs	50,625	50,625	52,244	1,619	3%
Financial Services	112,405	112,405	103,643	(8,763)	-8%
<b>TOTAL</b>	<b>706,125</b>	<b>706,125</b>	<b>687,907</b>	<b>(18,219)</b>	<b>-3%</b>

The above table shows that there was an under spending of R 18 219 000 against the planned level of expenditure of R 706 125 000.

This is shown in the following graph per Directorate.





## Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

The following table shows the Operating Expenditure by type

<b><u>EXPENDITURE PER TYPE</u></b>	<b>ADJUSTMENT BUDGET</b>	<b>PLANNED EXP. TO DATE (SDBIP)</b>	<b>ACTUAL EXP. TO DATE</b>	<b>VARIANCE</b>	<b>% VARIANCE</b>
EMPLOYEE RELATED COSTS - SALARIES & WAGES	130,231	130,231	143,795	13,564	10%
EMPLOYEE RELATED COSTS - SOCIAL CONTRIBUTIONS	43,172	43,172	29,903	(13,269)	-31%
CONTRACTED SERVICES	46,851	46,851	45,222	(1,629)	-3%
COLLECTION COSTS	4,390	4,390	4,319	(71)	-2%
GENERAL EXPENSES - OTHER	123,394	123,394	115,814	(7,580)	-6%
DEPRECIATION	53,817	53,817	53,817	-	0%
BULK PURCHASES	124,315	124,315	119,763	(4,552)	-4%
REMUNATION OF COUNCILLORS	8,950	8,950	9,188	238	3%
LESS REVENUE FOREGONE	29,973	29,973	25,048	(4,925)	-16%
GRANTS & SUBSIDIES PAID	46,413	46,413	40,666	(5,746)	-12%
BAD DEBTS	7,764	7,764	17,885	10,121	130%
REPAIRS AND MAINTENANCE	52,104	52,104	50,738	(1,366)	-3%
INTEREST EXPENSE	34,751	34,751	31,750	(3,002)	-9%
	<b>706,125</b>	<b>706,125</b>	<b>687,907</b>	<b>(18,218)</b>	<b>-3%</b>
% of Annual Budget Spent			<b>97.42%</b>		

By the end of the fourth quarter, ended 30 June 2009, the expenditure to date amounted to R 687 907 000 against the budgeted R 706 125 000.

Thus, 97.42% of the amended budget had been spent.

This is mainly due to the following:

- There was a saving on the budgeted interest expense.
- Actual Bad debts written off amounted to more than was budgeted for. This will be rectified by year end.
- The under spending on the Grants & Subsidies Paid is due to subsidies that still need to be paid out of the Equitable Share. This will be rectified by the year end.

## **Personnel Expenses**

At the end of the fourth quarter, ended 30 June 2009, the expenditure to date amounted to R 182 952 859 against the budgeted R 182 352 638, thus 100% of the revised budget has been spent.

A moratorium has been placed on all vacant posts as from the end of March 2009.

### **Savings on Personnel expenses per Directorate:**

- Financial Services: 6 %
- Planning and Housing: 1 %
- Civil and Technical Services: 1 %
- Electro-Technical Services: 7 %
- Corporate Services: 6 %

### **The following departments have over spent on their salary budget to date:**

- Community Safety: 9 %
- Environmental Affairs: 2 %
- Asst Municipal Manager: 13%

## Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

The following table indicates the personnel expenses per Directorate:

Directorate	Adjusted Budget	Actual Spent	Available	% Spent
Civil & Technical Services	38,633,259	38,365,572	267,687	99%
Electro-technical Services	25,546,120	23,756,202	1,789,918	93%
Financial Services	21,445,783	20,224,831	1,220,952	94%
Corporate Services	20,526,293	19,380,440	1,145,854	94%
Asst Municipal Manager	18,502,296	20,848,205	-2,345,909	113%
Planning and Housing	13,327,940	13,193,103	134,837	99%
Environmental Affairs	18,873,604	19,285,184	-411,580	102%
Community Safety	25,497,343	27,899,324	-2,401,981	109%
	<b>182,352,638</b>	<b>182,952,859</b>	<b>-600,221</b>	<b>100%</b>

Savings on Personnel Expenses is calculated on the basis that spending by the 4th quarter should have amounted to 100% of the Salary Budget.

### **TASK:**

An amount of R 10 000 000 .00 was budgeted on the current operating budget to address outstanding and conflicting issues regarding remuneration of employees.

**Annexure 1** is a detailed breakdown of personnel expenses as well as the councillor related costs.

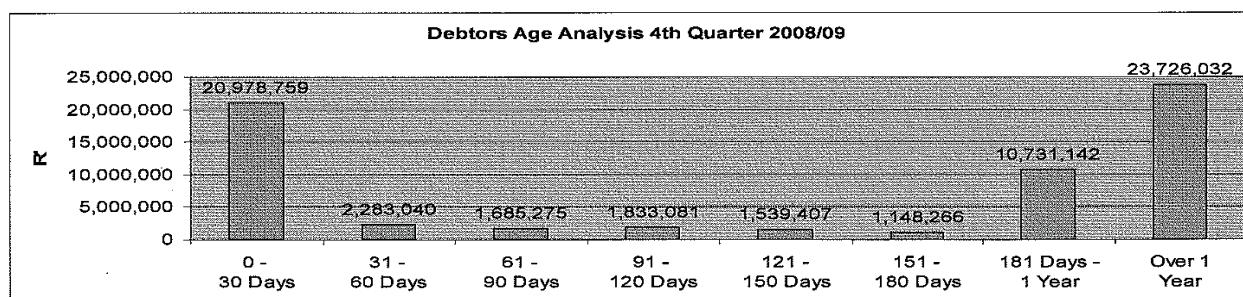
## Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

### Debtors Age Analysis

The following table shows the detailed Debtors Age Analysis at the end of the 4<sup>th</sup> Quarter of 2008/9.

Detail	0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total
<b>Debtors Age Analysis By Income Source</b>									
Water Tariffs	5,584,202	548,526	396,098	420,554	280,554	278,055	1,845,509	4,821,815	14,165,313
Electricity Tariffs	10,375,068	310,317	181,030	361,246	141,061	128,097	723,350	1,484,200	13,684,369
Rates (Property Rates)	5,049,143	405,301	331,855	258,661	466,111	207,035	3,247,320	2,543,042	12,508,468
Sewerage / Sanitation Tariffs	3,074,815	340,399	297,815	261,176	226,623	209,754	1,750,767	3,480,784	9,642,133
Refuse Removal Tariffs	2,251,655	302,845	270,267	235,240	221,393	208,749	1,426,627	3,151,382	8,068,158
Housing (Rental Income)	22,786	5,820	5,799	7,345	4,000	3,081	16,571	113,250	178,652
RSC Levies	0	0	0	0	0	0	0	0	0
Other	-5,378,910	369,832	212,411	288,859	199,665	113,495	1,720,998	8,151,559	5,677,909
<b>Total By Income Source</b>	<b>20,978,759</b>	<b>2,283,040</b>	<b>1,685,275</b>	<b>1,833,081</b>	<b>1,539,407</b>	<b>1,148,266</b>	<b>10,731,142</b>	<b>23,726,032</b>	<b>63,925,002</b>
<b>Debtors Age Analysis By Customer Group</b>									
Government	-28,020	20,847	2,471	4,003	76,370	1,562	419,607	102,905	599,745
Business	4,068,061	287,371	169,463	178,496	112,000	89,725	631,772	1,373,713	6,910,601
Households	9,964,179	1,927,927	1,452,457	1,406,182	1,169,469	1,039,069	9,417,142	21,057,153	47,433,578
Other	6,974,539	46,895	60,884	244,400	181,568	17,910	262,621	1,192,261	8,981,078
<b>Total By Customer Group</b>	<b>20,978,759</b>	<b>2,283,040</b>	<b>1,685,275</b>	<b>1,833,081</b>	<b>1,539,407</b>	<b>1,148,266</b>	<b>10,731,142</b>	<b>23,726,032</b>	<b>63,925,002</b>

The above table indicates that at the end of the fourth quarter a total amount of R 63 925 002 was outstanding for Debtors, with R 23 726 032 or 37 % outstanding for over 1 year. This is shown in the following graph of the Debtors Age Analysis



Presently 37 % of debtors over 1 year are tied up in legal processes like administrations, liquidation, handed-overs, which are lengthy processes. George Municipality together with Zader are on an ongoing basis analysing the debtors older than a year, to determine the collectability of the outstanding debts and the amounts to be written off as bad debt.

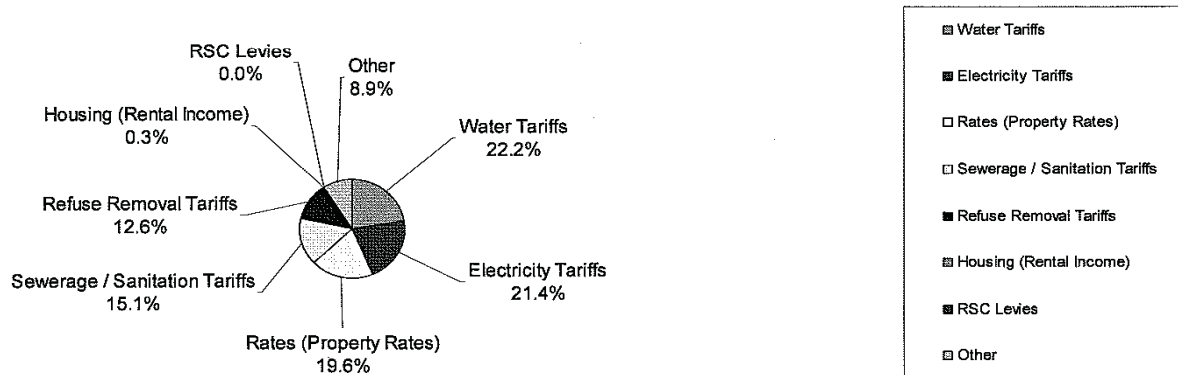
The Provision for bad debts is R 32 284 628, as stated in the Annual Financial Statements of 2007/8. All debt older than 180 days is therefore, technically covered by this provision. An amount of R 18 161 872.89 has been written off for the past 12 months of 2008/09.



## Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

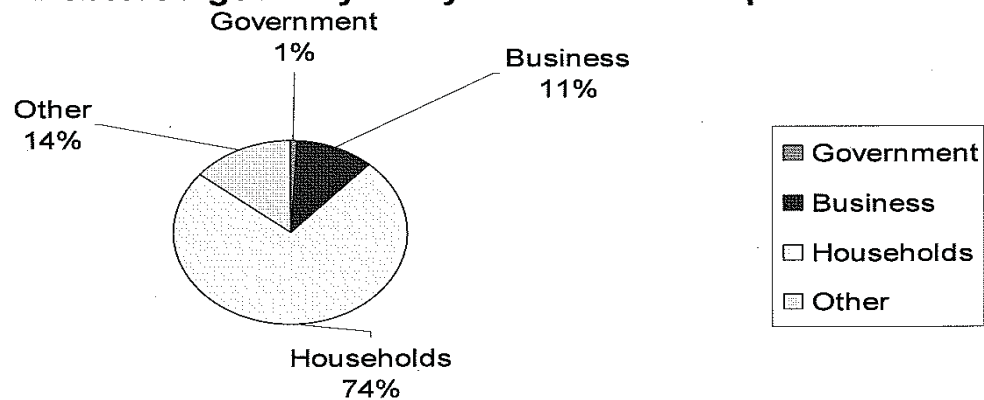
The following graph indicates the outstanding Debtors by Income Source

**Debtors Age Analysis by Income Source**



The following graph shows the outstanding Debtors by Customer Group.

**Debtors Age Analysis by Customer Group**



The abovementioned graph states that 74 % of the total outstanding debtors, of R 63 925 002, consist of household debtors, that is R 47 433 578.

## Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

### Investments

During the quarter ended 30 June 2009, interest amounting to R 4 269 204 was received.

The municipality saw an investment amount of R 175 000 000 mature during the month of June 2009. Investments of

R 150 000 000 was made, all during the fourth quarter.

The opening balance of current investments was R 242 682 381 at the start of the 2008/09 financial year and after the above mentioned maturing and investing, the closing balance for June 2009 is: R 158 482 381.

INVESTMENT	Movements for the quarter					Balance as at 30 June 2009	Interest earned		Interest earned	
	Balance as at 01 April 2009	Investments matured	Investments made	Interest capitalised	Costs & Fees		Quarter 4	Yield	Year to date	Yield
<b>BANK DEPOSITS</b>										
Bank Deposit	183,482,381	175,000,000	150,000,000	-	-	158,482,381	4,269,204	-	16,304,043	-
Sinking Fund Deposit										
<b>TOTAL</b>	<b>183,482,381</b>	<b>175,000,000</b>	<b>150,000,000</b>	<b>0</b>	<b>0</b>	<b>158,482,381</b>	<b>4,269,204</b>	<b>0</b>	<b>16,304,043</b>	<b>0</b>
<b>FUNDS UNDER MANAGEMENT</b>										
<b>LISTED INVESTMENTS</b>										
<b>UNLISTED INVESTMENTS</b>										
Investments in Municipal Entities										
Other Investments										
<b>TOTAL</b>	<b>183,482,381</b>	<b>175,000,000</b>	<b>150,000,000</b>	<b>0</b>	<b>0</b>	<b>158,482,381</b>	<b>4,269,204</b>	<b>0</b>	<b>16,304,043</b>	<b>0</b>
<b>GRAND TOTAL</b>	<b>183,482,381</b>	<b>175,000,000</b>	<b>150,000,000</b>	<b>0</b>	<b>0</b>	<b>158,482,381</b>	<b>4,269,204</b>	<b>0</b>	<b>16,304,043</b>	<b>0</b>

## Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

### Grants & Subsidies

The table indicates the grants and subsidies as gazetted in the Division of Revenue Act (DORA) and the Western Cape provincial gazette, the amounts received and the actual expenditure as at 30 June 2009.

Grant & Subsidies Quarter 2008/09	4th	CAPITAL / OPERATING	Responsible Official	Gazetted	Adjustment	Adjusted Allocation	Expenditure	Amount Received
<b>National Grants</b>								
As per the Division of Revenue Bill (DORA) ( Government Gazette No. 30721 of 8 February 2				53,770,000	33,544,000	87,314,000	58,709,816	79,727,872
Equitable Share		OPERATING	Mr. M. Cupido	37,048,000	2,586,000	39,634,000	21,940,431	37,047,872
<b>Conditional Grants &amp; Subsidies</b>				16,722,000	30,958,000	47,680,000	36,769,385	42,680,000
Municipal Infrastructure Grant (MIG)		CAPITAL	Ms. L. Moolman	15,356,000	0	15,356,000	10,126,937	10,356,000
Municipal Infrastructure Grant (MIG) Flood damage		CAPITAL	Ms. L. Moolman	0	25,550,288	25,550,288	19,868,736	25,550,288
Municipal Infrastructure Grant (MIG) Flood damage		OPERATING	Ms. L. Moolman	0	5,407,712	5,407,712	5,407,712	5,407,712
National Electrification Programme Grant		CAPITAL	Mr. K. Grundewalt	216,000	0	216,000	216,000	216,000
Local Government Financial Management (FMG)		OPERATING	Mr. C. Marais	750,000	0	750,000	750,000	750,000
Municipal Systems Improvement Grant		OPERATING	Mr. M. Marais/ Mr.K. Venter	400,000	0	400,000	400,000	400,000
<b>Provincial Grants</b>				39,890,000	813,000	40,703,000	39,150,050	44,443,064
As per Provincial Gazette 6505 dated Tuesday 4 March 2008								
Integrated housing & human settlement & development Grant		OPERATING	Mr T De Beer	7,806,700	0	7,806,700	7,806,700	10,174,157
		CAPITAL	Ms. L. Moolman	19,387,300	0	19,387,300	19,387,300	21,002,500
Mobility Strategy		CAPITAL	Ms. L. Moolman	10,600,000	0	10,600,000	10,600,000	10,600,000
Community development worker (CDW) operational support		OPERATING	Mr. P. Noble	72,000	0	72,000	32,104	72,000
Library Services( conditional grant)		OPERATING	Ms. Raubenheimer	756,000	0	756,000	755,946	755,946
Housing Consumer Education Grant(New)		OPERATING	Ms. T. de Beer	400,000	0	400,000	400,000	400,000
Local Government Financial Planning			L. Moolman	0	813,000	813,000	0	650,000
Maintenance of Proclaimed Roads (New)		OPERATING	Mr. J. Quinot	868,000		868,000	168,000	788,461
<b>TOTAL GAZETTED</b>				<b>93,660,000</b>	<b>34,707,000</b>	<b>128,367,000</b>	<b>97,859,865</b>	<b>124,170,936</b>
<b>Additional Grants not gazetted</b>				<b>0</b>	<b>350,000</b>	<b>350,000</b>	<b>1,731,362</b>	<b>2,187,376</b>
<b>Eden District Municipality Allocation DORA Bill (4 of 2008)</b>								
Stormwater Masterplan for George Municipality			L. Moolman	0	350,000	350,000	0	350,000
LG seta							215,499	205,926
Emerging Weeds Project							1,508,075	1,576,059
Electricity- African skills village			M. Mathews				7,788	55,391
Masibambane project			V.Gouws					60,000
Feasibility study for bulk water infrastructure			L. Moolman				400,000	400,000
<b>TOTAL GRANTS &amp; SUBSIDIES</b>				<b>93,660,000</b>	<b>35,057,000</b>	<b>128,717,000</b>	<b>99,591,227</b>	<b>126,358,312</b>

# Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

## Annexure 1: Detailed Breakdown of Personnel Expenses

REPORT BY THE MUNICIPAL MANAGER IN RESPECT OF PERSONNEL EXPENSES  
AS PRESCRIBED BY ARTICLE 66 OF THE MFMA ( ACT 56 OF 2003)  
FOR THE PERIOD 1 APRIL 2009 - 30 JUNE 2009

### EMPLOYEE RELATED COSTS

LINE ITEM	DETAIL	AMENDED BUDGET 2008/09	EXPENSES TO DATE 30 JUNE 09	EXPENSES 1 ST QUARTER	EXPENSES 2 ND QUARTER	EXPENSES 3 RD QUARTER	EXPENSES 4 TH QUARTER	% SPENT TO DATE
10	KONTRAKTE	8,093,174	7,390,261	1,940,391	1,929,982	1,874,556	1,645,333	91%
13	SALARISSE	101,497,515	95,770,720	21,527,560	22,465,181	27,014,400	24,763,579	94%
	REMUNERATION	109,590,689	103,160,981	23,467,950	24,395,163	28,888,956	26,408,912	94%
39	PENSIOENBYDRAES	17,984,513	16,482,908	3,712,218	3,907,518	4,680,705	4,182,467	92%
41	ENKELBEDRAG PENSIOENE	20,000	9,174	0	0	9,174	0	46%
0675/0735	INTERNS	400,000	396,032	26,265	123,260	123,253	123,253	99%
42	PRIVAAT PENSIOENE	366,000	335,694	105,887	90,927	69,387	69,493	92%
55	MEDIESE BYDRAES	10,007,344	9,024,837	2,051,916	1,930,818	2,594,309	2,447,794	90%
68	BEHUISING SUBSIDIE	896,344	1,079,074	248,757	269,683	279,687	280,947	120%
71	VERGOEDINGSKOMMISSARIS	1,009,600	1,077,263	0	0	0	1,077,263	107%
84	WERKLOOSHEIDSVERSEKERING	959,301	1,122,342	242,312	294,938	290,958	294,134	117%
97	VERLOFBONUSSE	7,447,334	7,410,045	39,809	6,571,451	671,394	127,392	99%
107	GEREEDHEIDSDIENS	76,660	963,806	189,730	198,382	282,755	292,939	1257%
108	PRESTASIE TOEKENNING	1,155,821	-17,138	-228,300	114,185	39,293	57,684	-1%
110	BEHUISING TOELAAG	388,060	562,185	118,997	137,914	142,360	162,914	145%
123	LANGDIENSBONUS	314,410	1,028,777	237,031	156,766	235,233	399,747	327%
136	NYWERHEIDS HEFFING	46,761	43,714	10,788	10,922	11,009	10,995	93%
149	OORTYD	10,076,700	12,494,826	2,736,922	3,190,468	3,465,770	3,101,666	124%
152	GROEPVERSEKERING	2,255,956	2,151,773	498,126	526,203	560,500	566,944	95%
165	VERVOERTOELAE	5,310,216	7,095,040	1,279,938	1,277,868	2,536,179	2,001,055	134%
178	OPGEHOOPTE VERLOF	0	1,983,383	188,311	440,245	423,193	931,634	#DIV/0!
193	PUNTDIENS	350,000	245,597	38,712	63,535	49,605	93,744	70%
194	AFLOSPERSONEEL/STUDENTE	3,230,911	3,865,226	959,065	406,964	1,600,656	898,541	120%
196	POLISIERING	0	67,579	57,032	10,547	0	0	#DIV/0!
197	STRUKTUUR	-11,500,000	0	0	0	0	0	0%
204	TELEFOONTOLAE	280,350	459,877	100,441	37,847	196,385	125,204	164%
217	LEWENSREDDING	500,000	580,791	0	36,200	431,794	112,797	116%
262	NAGSKOF TOELAES	479,600	677,974	139,443	46,155	306,332	186,043	141%
288	VERLOF RESERWEFONDS	908,400	0	0	0	0	0	0%
289	VOORSIENING VIR TASK	10,000,000	0	0	0	0	0	0%
291	WAARNEMINGS TOELAE	847,700	1,463,499	470,201	166,499	420,110	406,689	173%
	<b>TOTAL</b>	<b>173,402,670</b>	<b>173,765,258</b>	<b>36,691,551</b>	<b>44,404,460</b>	<b>48,308,997</b>	<b>48,308,997</b>	<b>100%</b>

### COUNCILLOR RELATED COSTS

LINE ITEM	DETAIL	AMENDED BUDGET 2008/09	EXPENSES TO DATE 30 JUNE 09	EXPENSES 1 ST QUARTER	EXPENSES 2 ND QUARTER	EXPENSES 3 RD QUARTER	EXPENSES 4 TH QUARTER	% SPENT TO DATE
14	TOELAE : BURGERMEESTER	344,916	336,218	75,353	75,353	101,459	84,054	97%
15	TOELAE : SPEAKER	275,933	313,646	63,287	73,662	95,906	80,790	114%
16	TOELAE : O/B/MEESTER	257,097	211,024	0	69,168	75,360	66,496	82%
17	TOELAE : UK LEDE	1,514,451	1,774,812	382,297	408,141	540,524	443,850	117%
18	TOELAE : RAADSLEDE	2,991,214	3,026,226	709,783	674,033	917,434	724,975	101%
40	PENSIOEN BYDRAE	832,969	778,836	172,327	165,763	252,146	188,599	94%
56	MEDIESE FONDS BYDRAE	169,517	125,198	30,756	29,316	31,338	33,788	74%
166	VERVOER TOELAE	2,128,699	2,180,205	476,593	500,094	662,487	541,031	102%
205	SELFOON TOELAE	435,172	441,435	98,540	100,356	133,932	108,608	101%
	<b>TOTAL</b>	<b>8,949,968</b>	<b>9,187,601</b>	<b>2,008,937</b>	<b>2,095,888</b>	<b>2,810,586</b>	<b>2,810,586</b>	<b>103%</b>

**TOTAL PERSONNEL COSTS**      **182,352,638   182,952,859   38,700,488   46,500,348   51,119,583   51,119,583   100%**



Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

Annexure 2: Cash Flow Statement

Cash Flow Statement 2008/09	Original Budget	Adjusted Budget Mar/Apr 09	Planned Cash Flow to date	Actual Cash Flow to date	Variance	% of Variance	% of Adjusted Budget
<b>Opening Cash Balance</b>	<b>292,705,284</b>	<b>292,705,284</b>	<b>292,705,284</b>	<b>292,705,284</b>			
<b>Receipts</b>	<b>836,829,000</b>	<b>844,717,000</b>	<b>851,566,000</b>	<b>1,344,088,278</b>	<b>492,522,278</b>	<b>57.8%</b>	<b>156.9%</b>
Revenue receipts (incl consumer debtors)	465,345,000	485,253,000	465,345,000	306,895,782	(158,449,218)	(34.0%)	63.2%
External loans	134,200,000	107,443,000	134,200,000	107,443,000	(26,757,000)	-	80.1%
Grants and subsidies	113,980,000	128,717,000	128,717,000	126,358,312	(2,358,688)	(1.8%)	110.9%
Investments redeemed	0	0	0	515,600,000	515,600,000	-	-
Statutory receipts (including VAT)	0	0	0	44,819,754	44,819,754	100.0%	-
Other receipts	123,304,000	123,304,000	123,304,000	242,971,430	119,667,430	97.1%	197.1%
<b>Payments</b>	<b>990,667,004</b>	<b>946,598,551</b>	<b>990,667,004</b>	<b>1,326,363,452</b>	<b>335,696,448</b>	<b>33.9%</b>	<b>133.6%</b>
Salaries, wages and allowances	196,001,000	196,001,000	196,001,000	180,645,375	(15,355,625)	(7.8%)	92.2%
Cash and creditor payments	178,058,004	178,058,004	178,058,004	291,265,806	113,207,802	63.6%	163.6%
Capital payments	330,202,000	286,133,547	330,202,000	284,923,334	(45,278,666)	(13.7%)	85.8%
Investments made	0	0	0	456,400,000	456,400,000	-	-
External loans repaid	6,710,000	6,710,000	6,710,000	14,027,914	7,317,914	109.1%	209.1%
Statutory payments (including VAT)	0	0	0	67,360,474	67,360,474	100.0%	-
Other payments	279,696,000	279,696,000	279,696,000	31,740,549	(247,955,451)	(88.7%)	11.3%
<b>Closing Balance</b>	<b>138,867,280</b>	<b>190,823,733</b>	<b>153,604,280</b>	<b>310,430,110</b>	<b>156,825,830</b>	<b>102.1%</b>	<b>198.0%</b>

Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

Annexure 3: Borrowings

QUARTERLY BORROWINGS RETURN: 2008/09

Loan Ref no	Start Date	Planned End Date	Term	Borrowing Institution	Interest rate p.a	Balance @ begin of year	Amount Paid 1st Quarter		Amount Paid 2nd Quarter		Amount Paid 3rd Quarter		Amount Paid 4th Quarter		Balance
							Capital	Interest	Capital	Interest	Capital	Interest	Capital	Interest	
1061	01/07/2005	30/06/2015	10	INCA	9%	19,020,789	0	0	998,171	862,971	0	0	1,056,789	804,352	16,965,829
1062	01/07/2005	30/06/2025	20	DBSA	9.04%	33,579,844	0	0	406,925	1,593,231	0	0	451,891	1,548,266	32,721,028
1063	07/01/2006	30/06/2016	10	INCA	10.07%	15,663,777	0	0	654,230	795,153	0	0	699,864	749,519	14,309,683
1064	07/01/2006	30/06/2016	10	ABSA	10.50%	15,699,311	0	0	645,269	827,920	0	0	692,508	780,681	14,361,534
1065	07/01/2006	30/06/2026	20	DBSA	9.41%	44,259,776	0	0	476,233	2,099,181	0	0	532,682	2,042,733	43,250,861
1066	01/07/2007	30/06/2027	20	DBSA	9.18%	44,838,124	0	0	441,796	2,075,691	0	0	495,751	2,021,736	43,900,577
1067	01/07/2007	30/06/2017	10	DBSA	9.37%	44,358,590	0	0	1,609,169	2,094,916	0	0	1,718,055	1,986,029	41,031,366
1068	01/07/2008	30/06/2018	10	DBSA	11.21%	38,540,000			1,077,038	2,241,046	0	0	439,235	2,962,048	37,023,727
1069	01/07/2008	30/06/2018	20	DBSA	11.10%	54,182,000			369,466	3,119,644	0	0	1,172,420	2,082,540	52,640,114
1070	30/06/2009	30/06/2029	20	DBSA	11.86%	0									39,743,000
1071	30/06/2009	30/06/2024	15	DBSA	6.75%	0									20,000,000
1072	30/06/2009	30/06/2019	10	DBSA	11.90%	0									34,700,000
1073	30/06/2009	30/06/2019	10	DBSA	6.75%	0									13,000,000
DBSA Elec 8169/103	04/01/1995	31/03/2015	20	DBSA	12%	5,817,596	252,445	383,933	0	0	0	0	268,994	368,371	5,296,157
DBSA Sewer 13514/101	07/01/2000	30/06/2020	20	DBSA	12.33%	2,260,550	0	0	90,422	156,669	0	0	90,422	127,109	2,079,706
Vehicle Leases	01/07/2002	28/02/2007	5	Various banks		278,781	0	0	56,200	7,714	0	0	178,505	18,494	44,076
<b>TOTAL</b>						<b>318,499,138</b>	<b>252,445</b>	<b>383,933</b>	<b>6,824,918</b>	<b>15,874,135</b>	<b>0</b>	<b>0</b>	<b>7,797,116</b>	<b>15,491,878</b>	<b>411,067,659</b>

**Annexure 4:**  
**Performance indicators of Directorates**

## Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

### Annexure 4.1:

Performance Indicators Assistant Municipal Manger Executive Councillor: J Muller Senior Manager: J Van Schalkwyk (Acting)										
Performance Indicators - Assistant Municipal Manager										
			Quarterly Targets				Actual	Actual	Actual	Actual
Vote	Performance Indicator	Target 2008/09	30-Sep-08	31-Dec-08	31-Mar-09	30-Jun-09	30-Sep-08	31-Dec-08	31-Mar-09	30-Jun-09
Sport and recreation	Develop sport club and facilities database	95	70	80	90	95	75	90	90	95
	Number of approved contracts with sport clubs	6	3	3	5	6	3	3	3	3
	% utilization of sport facilities	95%	90%	92%	95%	95%	95%	90%	90%	90%
	Number/ % of sport clubs affiliated to sport council	6	3	3	6	6	3	3	3	3
	Number of municipal sport facilities disable friendly	7	3	3	6	7	3	3	3	3
	Sport Development Strategy									
IDP	% compliant with goals set in the IDP for the municipality	100%	25%	25%	25%	25%	25%	Completed	Completed	Completed



## Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

Performance Indicators - Assistant Municipal Manager										
			Quarterly Targets				Actual	Actual	Actual	Actual
Vote	Performance Indicator	Target 2008/09	30-Sep-08	31-Dec-08	31-Mar-09	30-Jun-09	30-Sep-08	31-Dec-08	31-Mar-09	30-Jun-09
	Number of public participation meetings held	30	15	0	0	15	14	20	20(Roadshows in May)	Completed
	IDP tabled at council	2			Draft (1)	Draft (1)	No	Only May 09	Only May 09	Done on 27 May 2009
	IDP process plan	Yes					Yes	Completed	Completed	Completed
	Credible IDP	Yes					Yes	Only May 09	Only May 09	Done on 27 May 2009
<b>Performance Management</b>	Performance Management System in place	System for Senior managers + Deputies	System for Senior managers + Deputies	System for Senior managers + Deputies	System for Senior managers + Deputies	System for Senior managers + Deputies	Framework for organisation completed. System for Senior Managers	Framework adopted by Council on 2nd December 2008	Electronic system in process of implementing for organisational PMS	Electronic system in process of implementing for organisational PMS
<b>Communication</b>	Communication plan and policy	Approved by Council 25 June 2008	In Place	In Place	In Place	In Place	In Place	In place	In place	In place
<b>Intergovernmental Relations</b>	Number of international interventions	4	1	1	1	1	0	0	0	0
	Establish functional sister city agreements	4	1	1	1	1	0	0	0	0
	Delegations to visit selected Sister cities internationally	4	1	1	1	1	0	0	0	0
<b>Local Government Relations</b>	Joint functions taken place	9	2	2	3	2	0	0	0	0

## Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

Performance Indicators - Assistant Municipal Manager										
Vote	Performance Indicator	Target 2008/09	Quarterly Targets				Actual	Actual	Actual	Actual
			30-Sep-08	31-Dec-08	31-Mar-09	30-Jun-09	30-Sep-08	31-Dec-08	31-Mar-09	30-Jun-09
	Develop relevant databases	30-Jun-09	15%	45%	65%	100% Completed	30-Jun-09	30-Jun-09		95% ongoing
	Number o tourist marketing campaigns	24	6	5	6	7	24		None	1
	% increase in membership of tourism burea	5%	5%	5%	5%	5%	5%	5%	6%	5%
	Tourism Strategy	30/06/2009	60%	100% Completed	In place	In place	In place (Implementation will be continuous and according to IDP targets)	100% completed	100% completed	Working document completed.
<b>Website</b>	Number of website hits	2400000	600000	600000	600000	600000	1,011,226	933,409	1,010,509	463,846
<b>HIV / Aids</b>	Number of special events organised	4	1	1	1	1	0	1	0	1
	Number of health awareness campaign held	6	2	1	2	1	213	1025	12	24
	Number of treatment and care projects	6	2	1	2	1	121	95	93	93
	Number of people counselled by HIV counsellors	As requested	As requested	As requested	As requested	As requested	As requested	19	706	AS REQUESTED
<b>Community Projects</b>	Number of educational sessions held	100	25	25	25	25	42	14	12	26 (Youth) 23 (Social)
	Number of social programmes launched	10	3	2	2	3	2	12	3	1 (Youth) 29 (Social)
	Policy on vulnerable groups		Disability policy in place				Draft disability policy	Completed	Completed	Youth Policy Completed
	Soup Kitchens	90+ ready schools	90+ ready schools	90+ ready schools	90+ ready schools	90+ ready schools	195 in total	201		1 (Youth) 210 (Social)
	% Capital budget spent	100%	25%	25%	25%	25%	24%	61%	66%	

Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

Annexure 4.2:

<b>Performance Indicators</b> <b>Civil and Technical Services</b> <b>Executive Councillor: P de Swardt</b> <b>Senior Manager: H Basson</b>										
Performance Indicators - Civil and Technical services										
			Quarterly Targets				Actual	Actual	Actual	Actual
Vote	Performance Indicator	Target 2008/09	30 Sep 08	31 Dec 08	31 Mar 09	30 Jun 09	30 Sep 08	31 Dec 08	31 Mar 09	30 Jun 09
<b>Sewerage : Main Pipes &amp; Pumpstations</b>		Formal: 0 Informal : 111	Formal: 0 Informal : 111	Formal: 0 Informal : 111	Formal: 0 Informal : 111	Formal: 0 Informal : 111	350			
	Number of households using bucket system									
	Number of sewerage blockages	3500	975	875	875	775	1378	587	900	1019
	Number of new sewerage connections	220	55	55	55	55	48	5	9	23
	Number of sewerage blockages cleared within 48 hours	98%	98%	98%	98%	98%	97%	98%	100%	100%
	Percentage of households with access to basic level of sewerage service	95%	95%	95%	95%	95%	95	98%	98%	98%

### Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

Performance Indicators - Civil and Technical services										
			Quarterly Targets				Actual	Actual	Actual	Actual
Vote	Performance Indicator	Target 2008/09	30 Sep 08	31 Dec 08	31 Mar 09	30 Jun 09	30 Sep 08	31 Dec 08	31 Mar 09	31 Mar 09
Serwerage : Water Pollution Control	KL of sewerage purified	6,469,498	1,175,460	2,059,508	1,617,156	1,617,374	1,662,784	1,955,500	1,751,498	1,703,951
	% of Sewerage purified to requirements of SANS	95%	50%	90%	90%	90%	90%	90%	95%	95%
Water	KPA - Percentage of households with access to basic level of water	95%	95%	95%	95%	95%	95%	95%	95%	95%
	Number of new water connections	500	100	150	100	150	194%	176	152	57
	% of water losses through network	10%	10%	10%	10%	10%	2.84%	12.26%	10.39%	5.00%
	% of water losses through purification	10%	10%	10%	10%	10%	6%	6,43%	5,06%	5,13%
	% of pipe bursts repaired within 48 hours	98%	98%	98%	98%	98%	100%	100%	100%	100%
	KL of water purified KL of water distributed	12 000 000 11 430 000	2720000 2600000	3180000 3040000	3180000 3040000	2920000 2750000	2737364 2661760	3237633	3383753 3032052	2978255 2829409
	% of Water purified to meet SANS requirements	98%	98%	98%	98%	98%	98%	98%	98%	98%



# Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

Performance Indicators - Civil and Technical services										
			Quarterly Targets				Actual	Actual	Actual	Actual
Vote	Performance Indicator	Target 2008/09	30 Sep 08	31 Dec 08	31 Mar 09	30 Jun 09	30 Sep 08	31 Dec 08	31 Mar 09	30 Jun 09
	% of pipe bursts repaired within 48 hours	98%	98%	98%	98%	98%	100%	100%	100%	100%
	Replacement of water meters	1200	300	300	300	300	295	255	329	89
	Replacement of watermains	4800	1200	1200	1200	1200	820	600	2110	3400
Storm water	% of households with access to stormwater service	75%	75%	75%	75%	75%	75%	75%	75%	75%
	Integrated waste management plan									
	No of manholes cleared from debris	10%	10%	10%	10%	10%	15%	20%	20%	60%
Streets	Km of gravel streets upgraded to permanent surface	90%	90%	90%	90%	90%	90%	0	1.5km	3,7km
	Km of road rehabilitated to an exceptable level	5	1.25	1.25	1.25	1.25	2	0.6	0.5	0
	Km of tarred roads resealed	7	6	6	6	6	7	10.5	20	0
	KPA : % of Capital budget spent	100%	15%	30%	60%	100%	20%	80%	95%	100%

# Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

Performance Indicators - Civil and Technical services										
			Quarterly Targets				Actual	Actual	Actual	Actual
Vote	Performance Indicator	Target 2008/09	30 Sep 08	31 Dec 08	31 Mar 09	30 Jun 09	30 Sep 08	31 Dec 08	31 Mar 09	30 Jun 09
Planning	% of Approved capital projects completed within time	85%	85%	85%	85%	85%	85%	100%	100%	100%
	% of council decisions applicable to directorate implemented	98%	98%	98%	98%	98%	98%	98%	98%	100%
	% of land development applications commented on within 14 days	80%	80%	80%	80%	80%	95%	97%	98%	98%
	% of building plan applications commented on within 14 days	90%	90%	90%	90%	90%	95%	96%	97%	98%
	% of master plans approved: WSDP/Water & sewerage/ Roads master plan	100%	10%	30%	60%	100%	100%	100%	100%	100%

# Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

## Annexure 4.3:

Performance Indicators Electrotechnical Services Executive Councillor: CM Remas Senior Manager: K Grunewald										
Performance Indicators - Electrotechnical Services										
			Quarterly Targets				Actual	Actual	Actual	Actual
Vote	Performance Indicator	Target 2008/09	30-Sep-08	31-Dec-08	31-Mar-09	30-Jun-09	30-Sep-08	31-Dec-08	31-Mar-09	30-Jun-09
Admin	% of capital budget spent	80% - 100%	80% - 100%	80% - 100%	80% - 100%	80% - 100%	4%	18.55%	40.80%	100.81%
	Operational expenses per unit of electricity sold	<33.9 c/kWh	34c	34c	34c	34c	34c	34x	34c	34C
	Electricity master plans updated and aligned with budget and IDP	90%- 100%	90%- 100%	90%- 100%	90%- 100%	90%- 100%	90%- 100%	90%- 100%	90%- 100%	90-100%
	3 year capital budget aligned with master plans and IDP to address immediate needs	90%- 100%	90%- 100%	90%- 100%	90%- 100%	90%- 100%	90%- 100%	90%- 100%	90%- 100%	90-100%
	KPA - Interventions to address the skills shortage to enable compliance with the approved employment equity plan	70%	70%	70%	70%	70%	70%	70%	70%	70%
	Staff complement	70% 150	70% 37.50	70% 37.50	70% 37.50	70% 37.50	70% 37.50	70% 37.50	70% 37.50	70% 37.5
	Quality of Supply	90%	90%	90%	90%	90%	90%	90%	90%	90%
	Affordable, effective and efficient administration	90%	90%	90%	90%	90%	90%	90%	90%	90%



# Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

Performance Indicators - Electrotechnical Services										
			Quarterly Targets							
Vote	Performance Indicator	Target 2008/09	30-Sep-08	31-Dec-08	31-Mar-09	30-Jun-09	30-Sep-08	31-Dec-08	31-Mar-09	30-Jun-09
Distribution	KPA - Percentage of households with access to basic level of electricity (subject to availability of funds)	100%	100%	100%	100%	100%	100%	100%	100%	100%
	Quality of service	90%	90%	90%	90%	90%	90%	90%	90%	90%
	Quality of supply	90%	90%	90%	90%	90%	90%	90%	90%	90%
Electrification	Number of new electricity connections (subject to availability of funds)	100%	100%	100%	100%	100%	100%	100%	100%	100%
	Preventative maintenance programmes in place and active	85%	85%	85%	85%	85%	85%	85%	85%	85%
	Number of workplace incidents	0%	0%	0%	0%	0%	0%	0%	0%	0%
Fleet Management	Fleet Management system to manage & replace units economically	90%	90%	90%	90%	90%	90%	90%	90%	90%

## Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

### Annexure 4.4:

**Performance Indicators**  
**Planning and Housing**  
**Executive Councillor: W Harris**  
**Senior Manager: SB Erasmus**

Performance Indicators - Planning & Housing											
Vote	Performance Indicator	Target 2008/09	Revised Target 2008/2009	Revised Quarterly Targets				Actual	Actual	Actual	Actual
				30-Sep-08	30-Dec-08	31-Mar-09	30-Jun-09	30-Sep-08	31-Dec-08	31-Dec-08	30-Jun-08
<b>HOUSING</b>	Construction of new houses: Number of new low cost housing units built	400	160	34	72	11	13	34	72	18	13
	Creches	4500000	3070000	0	0	576000	3184000	1679	143400	569541	995418
	Upgrading (various areas)	400000	370000	0	90000	100000	180000	1679	95400	101224	79338
	Thembalethu	1500000	1300000	0	50000	478000	774000	0	48000	468317	416768
	Lawaikamp (replacement)	1200000	830000	0	0	0	1330000	0	0	0	499312
	Parkdene	1000000	1000000	0	0	0	500000	0	0	0	Removed
	Kleinfontein	400000	400000	0	0	0	400000	0	0	0	Removed
	Community Halls	3399999	0	0	250000	30000	2370000	4724	250000	32368	
	Lawaikamp (upgrading)	250000	380000	0	250000	30000	100000	4724	250000	32368	25125
	Proteaapark	650000	600000	0	0	0	600000	0	0	0	Removed
	Parkdene	833333	833333	0	0	0	840000	0	0	0	Removed
	Kleinfontein	833333	0	0	0	0	0	0		0	Removed
	Thembalethu	833333	833333	0	0	0	830000	0	0	0	Removed
	Flood damage: Allocation received from Province	16500000	16114425	5000000	7400000	20000	3694425	5089797	7408768	23634	31795
	Provision of services Touwsrivier (401) units	5,735,816		4,000,000	1,735,816	0	0	4,283,885	0	0	
	Provision of services Erf 325 (904) units	17,340,459	0	7,000,000	0	4,883,617	5,456,842	7,471,710	0	0	
	To ensure quality houses: Quality control of houses constructed	1,600	480	102	216	33	39	106	253	54	



# Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

Performance Indicators - Planning & Housing											
				Quarterly Targets				Actual	Actual	Actual	Actual
Vote	Performance Indicator	Target 2008/09	Revised Target 2008/2009	30-Sep-08	30-Dec-08	31-Mar-09	30-Jun-09	30-Sep-08	31-Dec-08	31-Dec-08	30-Jun-08
	Number of informal households rehoused in formal dwellings										
	Backyard shacks	45	45	0	0	0	0	0	0	0	0
	Formal settlements (Serviced erven)	355	160	34	72	11	13	34	72	18	13
	Number of community meetings held regarding housing projects	16	12	4	6	1	1	4	6	1	3
	Completed subsidy forms submitted to Province	600	160	30	72	20	8	45	40	24	111
	Completion of final delivery forms	400	160	30	72	18	13	34	72	18	13
	Site meetings (Top Structures)	27	24	8	5	2	9	8	5	2	4
	Project meetings	46	12	3	3	3	3	8	5	7	7
	Completion of Transfer Documentation (Documentation submitted to Deeds Office)	500	500	125	125	200	50	137	127	290	272

## Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

Performance Indicators - Planning & Housing								Actual	Actual	Actual	Actual
Vote	Performance Indicator	Target 2008/09	Revised Target 2008/2009	Revised Quarterly Targets				30-Sep-08	31-Dec-08	31-Dec-08	30-Jun-08
				30-Sep-08	30-Dec-08	31-Mar-09	30-Jun-09				
HOUSING continued...	Informal settlements: Site Visits										
	Hot spots	1750	1680	420	420	420	420	440	507	503	622
	Routine Inspections	1100	528	132	132	132	132	207	132	258	240
	Inspection of rudimentary services	1350	528	132	132	132	132	207	132	258	240
	Relevant policies to be compiled and implemented in a progressive way										
	Informal Settlement Master Plan	Approval by Council March 2009	Approval by Council June 2009	Internal workshop (including public)	Gather technical data	Finalization of draft	Item to Council for approval	Internal workshops took place	Council approval to take place in final quarter. Gathering of information in process.	Draft Finalized	Will be submitted together with Informal Settlement policy
	Informal Settlement Policy	Approval by Council March 2009	Approval by Council June 2009	Internal workshop & first draft revision	Policy alignment with Informal Settlement Master Plan	Prepare final draft	Council approval	Internal workshop and first draft revision in process	Council approval to take place in final quarter. Policy alignment	Final draft prepared	Sections of policy to be re drafted in line with proposed revision of legislation
	Allocation Policy	Approval by Council March 2009	Submitted to Council June 2009	Internal workshop & first draft revision	Hold Policy Revision sessions	Item to Committee		Internal workshop and first draft revision in process	Internal sessions held.	Item submitted to Council (for information)	-
	Housing Master Plan (Revision) - Subject to the availability of PGWC funding.	Approval by Council March 2009	Completion of first draft (consultants-PGWC)	Hold discussions with PGWC re Nomination on Mun. for BESP	BESP consultants to be appointed in collaboration with the various local authorities	Consultants input into BESP	Await interim report from consultants	Provincial Department of Housing appointed consultants to support 6 identified local authorities to revise the Housing Chapter and plans	Provincial Department of Housing appointed consultants to support 6 identified local authorities to revise the Housing Chapter and plans. First Steering Committee held.	2nd Steering Committee meeting with consultant took place 25 March 2009 (Cape Town)	Report Received

## Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

Performance Indicators - Planning & Housing								Actual	Actual	Actual	Actual
Vote	Performance Indicator	Target 2008/09	Revised Target 2008/2009	30-Sep-08	30-Dec-08	31-Mar-09	30-Jun-09	30-Sep-08	31-Dec-08	31-Dec-08	30-Jun-08
<b>TOWN PLANNING, BUILDING CONTROL AND ENVIRONMENTAL MANAGEMENT cont...</b>	Ensure that All Structures within the George Area are Compliant with Relevant Building Standards (Building Control)	1200	Percentage of compliance with all required inspections during development of buildings	75%	75%	75%	75%	147	88%	80%	80%
	Number of Illegal Structures Identified (Building Control)	600 (marked decrease in occurrences)	600 (marked decrease in occurrences)	75%	75%	75%	75%	157	80%	90%	75%
	Development of an Integrated Human Settlement Plan (All Sections - Co-ordinated by Town Planning/Subject to the availability of Provincial Funding)	To develop a realistic strategy based on the inputs resulting from the George SDF, Land Audit and PGWC - BEBP.	To develop a realistic strategy based on the inputs resulting from the George SDF, Land Audit and PGWC - BEBP.	Present Housing Plan and SDF to PGWC for consideration.	Development of a terms of reference in conjunction with PGWC: BEBP. Appointment of appropriate consultant	Consultant commence with process.	Process ongoing		Terms of reference drafted & consultant appointed.	Consultants commenced with process (1st draft)	Process ongoing
	Relevant Council Policies and By-Laws to be Compiled and Implemented in a Progressive Way (Town Planning, Environmental Management and Building Control)	2	2	Background investigation in process. Study new legislation.	Final Draft Policy to be finalised.	Internal workshop in process	Appointment of consultant to review new legislative requirements	Background investigation in process. Revision of first draft in process. Public participation process to follow in 2nd quarter	Final Draft Policy prepared and workshoped within department. To be circulated to other departments in 3rd quarter.	Internal workshop in process	Reviewed document submitted to housing and land affairs committee to allow for public participation process 23/06/2009
			2	Background investigation in process	Preparation of Final Draft Policy.	Internal workshop in process	Appointment of consultant to review new legislative requirements	Background investigation in process. Revise House Shop policy to be submitted to Housing and Land Affairs Committee after background investigation is finalised	Background investigation completed. Final Draft Policy prepared and distributed internally. To be circulated to other departments in 3rd quarter	Internal workshop in process	Reviewed document submitted to housing and land affairs committee to allow for public participation process 23/06/2009
	Assisting Other Municipal Departments/Sections with their Environmental Applications (Environmental Management)	8	8	Investigation into Development of Environmental Management System (2)	Terms of reference and tender advertised for development of EMS	Obtain DEAT findings	Project put on hold	3	2	Awaits DEAT findings	Project put on hold
	Erf 8614 (Rosemoor) 8 to 10 erven	1	1	-	-	Completion of EIA process		1	Ongoing of EIA process	Ongoing of EIA process	Ongoing process
	Erf 2843 (Thembalethu) 8 erven	1	1	-	-	-		1	Commencement of EIA process January - March	Ongoing of EIA process	
	Portion 3 of 216 (Blanco) 150 erven	1	1	-	-	Ongoing of EIA process	Completion of EIA process		1	Completion of EIA process	Ongoing process

## Quarterly Budget Monitoring Report -4<sup>th</sup> Quarter 2008/9

Performance Indicators - Planning & Housing											
Vote	Performance Indicator	Target 2008/09	Revised Target 2008/09	Revised Quarterly Targets				Actual			
				30-Sep-08	30-Dec-08	31-Mar-09	30-Jun-09	30-Sep-08	31-Dec-08	31-Dec-08	Actual
	Erf 11424 (Parkdene)	1	—		—	Completion of EIA process		1	EIA process commenced in 1st Quarter (July - Sept)	Completion of EIA process	—
	Erf 325 (Pacaltsdorp) Stadium Portion	1	—		—		Commencement of EIA process		Commencement of EIA process January - March	Commencement of EIA process	Awaits the identification from town planning section
	Number of OSCA Permits Issued (Environmental Management)	40	80%	80%	80%	80%	80%	8	8	100%	100%
	Number of Community and Consultants Meetings Attended (All sections)	24	24	0	—	8	8	3	6	8	10
PROPERTIES	Initiating and Co-ordinating the Development of New Industrial and Residential Townships	George Dam ± 900 units and waterfront	George Dam ± 900 units and waterfront	Finalise EIA process	Submit Structure Plan Amendment to PGWC	Obtain PGWC approval	Item to Council for development proposals subject to PGWC approval	EIA Process & Structure Plan Amendment applications not approved by PGWC	Awaiting approval from PGWC to Land Use Planning Ordinance and EIA.	Awaits PGWC approval	ROD outstanding (subject to PGWC approval)
	Ensure that the Alienation and Letting of Properties are Handled Effectively and Efficiently	75% of all applications completed in stipulated time frame	—	75%	75%	75%	75%	75%	75%	75%	75%
	Managing Property Leases	95	—	80%	80%	80%	80%	30	30	80%	80%
* Invite Tenders (9)	1. Industrial/Other										
	1. Tamsui (13)	Tamsui (13)	Draft tender documents and advertising	Bid Evaluation and Bid Adjudication process	Commence with implementation of tender outcome.	Finalize implementation process.		1	Bid Adjudication 18 Dec 2008. Recommendations to Accounting Officer for final approval	Implementation of tender outcome in process	Implementation finalised
	1. Industrial erven 42 Pacaltsdorp	Industrial erven 42 Pacaltsdorp	Draft tender documents and advertising	Bid Evaluation and Bid Adjudication process	Commence with implementation of tender outcome.	Finalize implementation process.		1	Bid Adjudication 18 Dec 2008. Recommendations to Accounting Officer for final approval	Implementation of tender outcome in process	Implementation finalised
	1. Gwayang Eco District	—	—	To be addressed in next adjustment budget	KPI TO BE REMOVED			—	—		
	1. Glenwood 1 erf	Glenwood 1 erf	Draft tender conditions/ documentation	Circulate tender conditions to Internal departments. Call for tenders	Bid Evaluation and Bid Adjudication process	Commence with implementation of tender outcome.		—	Tenders to Bid Adjudication in Feb 09	Bid Evaluation and Bid Adjudication process took place	Tender documents referred to attorneys for drafting of tender documents
	1. Multipurpose Centre (Thembalethu) 41 erven	Multipurpose Centre (Thembalethu) 41 erven	Council approval	Draft tender documents	Refer tender documentation to attorneys	Item to Council for approval of tender conditions.	Preparation of tender conditions/documentation		Drafting of tender documents in process	Tender documents referred to attorneys	Tender documents referred to attorneys for drafting of tender documents
	2. George Riding Club	—	KPI to be removed					—	—		
	2. Delville Park (65)	Delville Park (65)	Draft tender documents and advertising	Bid Evaluation and Bid Adjudication process	Commence with implementation of tender outcome.	Finalize implementation process.		1	Recommendations to Accounting for final approval	Implementation of tender outcome in process	Item submitted to council
	2. Lavalla (43)	Lavalla (43)	Draft tender documents and advertising	Bid Evaluation and Bid Adjudication process	Commence with implementation of tender outcome.	Finalize implementation process.		1	Recommendations to Accounting for final approval	Implementation of tender outcome in process	Item submitted to council
	2. Game 7 erven	Game 7 erven	Investigate feasibility and terms of reference	Item to Council	Item with regard to development proposals to Committee for consideration	Evaluation and Adjudication of development proposals.		—	Item referred back to Council. Ask for Development Proposals	Item submitted to Committee	Item submitted to council
	Ensure that the Acquisition of Properties are Handled Effectively and Efficiently	Midblock Parking : Cathedral Square (PWD)	Midblock Parking : Cathedral Square (PWD)	servitude registered	Finalise registering of servitude	Deed of Servitude agreement (PGWC)	Registering of servitude (subject to PGWC APPROVAL)	servitude not registered (Still awaits State Attorney approval)	Two of the 3 portions over which the servitude must be registered vests in the name of PGWC. Currently we awaits for the latter to take place. Delayed in State Attorney's office.	Awaits Deed of Servitude agreement (PGWC)	Awaits signed agreement from PGWC
		CBD; Nedbank	CBD; Nedbank	Finalise acquisition	Complete	Complete	Complete	Acquisition finalised	Complete		Complete
	Provision of Affordable Housing Projects	Groenewald Park	Groenewald Park	EIA in process	Awaiting EIA approval.	EIA DEADP	Tender process	EIA in process	EIA process stopped by DEADP	Awaits EIA DEADP approval	Ongoing
	Ensure that Routine Enquiries from Potential Business and/or Industrial Owners/ Developers and the Public are Handled Satisfactorily	75% of all routine queries handled within 5 working days and resolved within 1 month.	—	—	75%	75%	75%	75%	75%	75%	